

III. ADDENDUM

Guidelines for the training and promotion of Disciplinary Committee Members

The initial body to contact, for anyone who wishes to become a Disciplinary committee member for ECAHO affiliated Arab horse shows, is the National ECAHO member organization (Arab Horse society) of his country.

I. Procedure to qualify for the “B” list of DCs

The national Arab Horse breeders association will be responsible for the selection of applicants. The following steps must be taken before the final application with the EAHSC can be made.

1. To apply officially to his National Association (ECAHO member).
2. To have extensive practical experience with horses.
3. To have successfully completed one Workshop organized by the National association or assisted a DC from the ECAHO list in at least two shows.
4. To have successfully completed an ECAHO “B” International DC course (under two ECAHO Instructors designated by the DC Instructors Sub-Commission (DCIC) one of which must be a Veterinarian Instructor).
5. To have successfully completed at least two probations with different A list DCs at different ECAHO affiliated shows in different venues, after having passed the International DC course. If the probations are not completed within the three years following the course, the Candidate must take and pass another DC course and complete the required probations.
6. Probationers must pay all their expenses, unless these are covered by their National association.

Once these conditions have been fulfilled, the DC Instructors Sub-Commission will evaluate all the reports and propose the recommended applicants to the EAHSC.

The EAHSC will decide, by majority vote, to accept the applicant for the “B” DC list or not, regardless of the fulfilment of the above pre-conditions.

A “B” list DC may act at any level of ECAHO shows and will have an individual presentation on the ECAHO web page with his /her contact details and stating his/her experience and qualifications (updated every year). ECAHO DCs are particularly encouraged to officiate abroad and pick up experience. Speaking **English** is an indispensable factor for most countries.

If a “B” DC has not officiated for three years, he is required to attend an ECAHO international DC Workshop.

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II. Procedures to qualify for the “A” list of DCs

A “B” list DC may apply to his/her National Arab horse breeding association to be upgraded to the “A” list of ECAHO DCs and must have fulfilled the following conditions:

1. To have been on the ECAHO “B” list **for a minimum of five years.**
2. To have **acted at a minimum of fifteen shows** during these five years, at least five of which as Chairman of the DC at International shows.
3. To have successfully completed and passed an **ECAHO International “A” DC assessment.** (under at least two ECAHO Instructors designated by DCIC).

Once these conditions have been fulfilled, the DC Instructors Sub-Commission will evaluate all the results and propose the recommended applicants to the EAHSC.

The EAHSC will decide, by majority vote, to accept the applicant for the “A” DC list or not, regardless of the fulfilment of the above pre-conditions.

An “A” list DC may act at any level of ECAHO shows and will have an individual presentation on the ECAHO web page with his/her contact details and stating his/her experience and qualifications (updated every year). A good knowledge of **English** is necessary at this stage.

If an “A” DC has not officiated for three years, he is required to attend an ECAHO international DC Workshop.

III. Training of DCs

EAHSC will nominate a certain number of senior “A” DCs to become **“Instructors”** at the ECAHO International DC training workshops and courses.

DC courses will be organized regularly.

DC instructor courses will be organized regularly to ensure the training of applicants.

DC workshops and courses will follow the same procedure and the same assessment system of theoretical and practical exams, whatever the level of the course.

1. **Announcement** of courses: The courses for a whole year will be announced by EAHSC at the same time with the names of the Instructors of the different courses.
2. The **documentation**, supporting the topics, that is handed out to the participants will be the same on all courses and it will be updated regularly. The reference book will be the latest edition of the ECAHO “DC Course Syllabus Booklet” (first published in 2008).
3. Examination documents used will be the standard DCIC documents.
4. The **timetable** of the courses should be approximately similar with a mix of theory and practical exercise.
5. **Ethics will be of paramount importance with emphasis on the welfare of horses.**

IV. ECAHO Trained National DCs

This list is open to Candidates who:

1. have **passed a National DC course given by ECAHO DC Instructors**, using an ECAHO syllabus (with or without probations, at the discretion of the Instructors).
2. have **taken an ECAHO International DC course given by ECAHO DC Instructors** and have sufficient technical and practical knowledge to pass **but insufficient knowledge of English** (with or without probations, at the discretion of the Instructors).

These candidates will be proposed to the EAHSC at the autumn SC meeting for inclusion in the following year’s ECAHO Approved National DC list if they are accepted by EAHSC.

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DC Emeritus / DC Emerita

Any DC member who has passed the age of 75 years will be moved from A/B list to the list of DC Emeritus/Emerita. DC Emeritus/Emerita is entitled to officiate at all ECAHO “Amateur”, “D regional”, “C National”, “C International”, “European”, “Specific Origin”, “EAHGC” Shows, “National Championships” and “GCAT” Shows.

DC Emeritus/Emerita previously listed on the ECAHO A list of DC members may accept probationers and write the probationer reports.